



**IMPORTANT - PLEASE READ BEFORE PROCEEDING:**

**ALL INFORMATION LISTED IS REQUIRED AND MUST BE COMPLETED.  
PLEASE FAX THIS REQUEST FORM AND A VOIDED CHECK TO  
VERICHECK SUPPORT AT (404) 872-3490.**

**THIS REQUEST WILL NOT BE EFFECTIVE UNTIL THE REQUIRED  
DOCUMENTS ARE PROVIDED AND APPROVED.**

*Thank you for your cooperation.*

Merchant ID: \_\_\_\_\_

**PLEASE CHECK ALL THAT APPLY:**

Doing Business As Name Change

Legal Business Name Change

Change In Business Type (New Corporation,  
LLC, Partnership)

Change In Ownership

\_\_\_\_\_  
Old Doing Business As Name

\_\_\_\_\_  
New Doing Business As Name

\_\_\_\_\_  
Old Legal Business Name

\_\_\_\_\_  
New Legal Business Name

In Order To Process Your Request, Along With A Voided Check, Please Submit One Of The Following  
Items With This Form:

Articles of Incorporation  
Name Change Filing  
Seller's Permit

DBA Filing  
Business License  
Fictitious Name Filing

Some business changes may require completion of a new application and agreement

\_\_\_\_\_  
**Signature of Authorized Principal**  
(as specified on the Merchant Application/Agreement)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Phone

If you should have any questions, please contact our Support Department at 866-vericheck or e-mail  
us at [support@vericheck.net](mailto:support@vericheck.net)

A processing fee will be charged to the business checking account as outlined in your VeriCheck  
Merchant Service Agreement.